

AGENDA

WEST MORLEY P&C

Wednesday 7th June 2017

COMMENCING AT 3.15PM

1. Attendance and apologies
2. Minutes of previous meeting
3. Business arising
4. Principal's report
5. President's report
6. School board report
7. Treasurer's report
8. Canteen report
9. Uniform shop report
10. Fundraising report
11. Correspondence
12. General business
13. Date of next meeting

MINUTES

WEST MORLEY P&C

Wednesday 10th May 2017

Commencing at 3.15 PM

1. Attendance

Anthea Rogers (President)

Janelle Di Marco

Kelly Brandenburg

Olena Kopyl

Alison Willis

Patricia Knuckey

Kelly Robertson

Roxanne Ellis

Stephanie Knowles

Honor Burrows

Nicky Middleton

Apologies

Peter Harty (Principal)

Meredith Hammond

Shannon Strickland

Tina Wolff

2. Minutes of the previous meetings

That the minutes from the meeting February 15th 2017 be adopted as correct with the following amendments: (Acting Principal) should read (Principal) in the Attendance and Matt Mason was the helper on Election Day in the President's report.

Moved: Anthea Rogers

Seconded: Janelle Di Marco

3. Business arising

Anthea will check with Patricia whether she has disposed of the old lap top that was stored in the Uniform shop.

An oven has been approved for purchase for the canteen. Liam Wolff has donated \$500. through Harvey Norman, towards it's purchase. New canteen manager will be asked to organise quotes.

Action: Tina Wolff

4. Principal's report

See attached report .

Points discussed from the report:

Communication: The "Updat-ed" app didn't notify the P&C meeting was on today.

Camp Australia: a year 3 student walked home instead of going to after school care. His mother wasn't notified for 30 minutes. What is their procedure for checking if a child is absent? Until what age do they get picked up from the classroom?

Ensure any or the 50th Year events don't clash with the P&C events.

5. President's report

Welcome to new members. The time of today's meeting and the one in Week 7 is on a trial to see if we can attract new members and to gauge if moving to 3.15pm is a better option for existing members.

An additional applicant came through for the canteen manager position making 3 in total. I called the 2 external applicants and spoke to Tina directly. Tina started on the 24th March. Melanie King has been paid her LSL and last pay.

The Movie Night seems so long ago however it was another successful event. Thanks to Mr Harty for all his assistance and staying for the event. It was great to see many teachers at the picnic prior to the movie. Thanks again to volunteers assisting with door entries, canteen sales and egg guesses. Good job to Kelly B and Kelly R.

6. Fundraising report

The movie night went well. A teacher won the egg guess. 200 tickets were sold. Mel didn't supply an invoice for the ice creams sold. %o Moosies and 30 Fandangles were sold at \$2 each.

Action: Olena will liaise with Tina how to write the invoice.

19 left over juice boxes will be sold through the canteen. 11 cans lemonade will be given to the staff. . The left over bottles of water can be sold at the faction carnival.

The entertainment books are available for purchase. 5 digital copies and 2 books have been sold.

Lapathon: a discussion was held regarding establishing a target for fundraising. Something the P&C can wholly buy for the school. Each member is to think of something we could purchase for the next meeting. The staff and students will also be asked.

7. School Board report

Meeting was held 5th April 2017.

The formulation of the Annual Report was discussed including NAPLAN results, highlight photos and finance pages.

The One Line Budget, 2017 Preliminary Budget and the 2017 Operation Budgets were discussed.

Kylie Adams joined the board as the new parent representative.

The 50th Year steering committee has been established and will meet Week 3 Term 2 for planning.

IPS Board training is available but only in Bunbury or during working hours.

The PA system pricing is still to come. The student toilets will be re-tiled, \$17 000, in the next semester break.

LOTE: The Board has agreed to keep Italian as WMPS feeder schools also offer Italian.

8. Treasurer's report

See attached report

9. Canteen report:

The Peters freezer in the canteen we have a deal to order two boxes of fandangles ice creams per term to keep the freezer.

Peters have just discontinued two of the flavours which seem to be the only two the kids are buying choc and bubblegum.

I have already got two boxes of the fairyfloss (not selling). They have got a new ice cream, which we are able to order to keep the freezer "Barney Banana".

I saw the brochure last week and they look good. They are however an Amber item. I spoke to the rep Kay and she said the kids seem to like them.

They look like the old paddle pops but with a monkey. Am I able to go ahead and buy the new ice creams? **Group's Decision: Yes.**

Which brings me to question two. Can I put up a specials board next to the canteen menu outside the canteen? As there is some old stock not on the menu which can still be sold. I have Nachos dippers from the last menu and also Giant sausage rolls (from I don't know when).

Also if I can go ahead and order the Barney Banana ice creams, I can start selling them.

I have a few other queries but I can speak to Anthea about these on Friday. Simone organised the repair of the canteen's security screen. She has yet to provide an invoice. **Action Anthea**

10. Uniform shop report

The lap top has been disposed of.

Faction T shirt orders close tomorrow.

Stock take wasn't done in December but will be done in June.

11. Correspondence

Tina's WWC clearance is through.

Simon Millman sent a letter inviting us to his office open day on 12th May.

12. General business

Nil

13. Date of next meeting

Wednesday June 7

NEW TIME: 3.15pm

Meeting closed at 4.30pm.